

**The Civil Parish of Ryton on Dunsmore
Neighbourhood Plan Steering Committee**

Minutes of the meeting held on Monday 21st September 2017 in the boardroom RPII at 7pm

At 7pm the Chairman opened the meeting.

Present:

Chairman: Councillor Geoffrey Marsh

Councillors: Brenda Clarke, Rod Clarke, Ian Spiers, Stuart Tetlow

Residents: Vic Collinson, Ian Grime, Ba Marsh, Jake Overton, Pete Lamb

17 NP Apologies

Colin Harrow, Jayne Lloyd, Paul Froggett. Doug Waugh has decided to leave the committee.

Mr Gary Kirk – Your Local

18 NP Declarations of interests with regard to items on the agenda

There are no further declarations

19 NP Approve Minutes of the last meeting

It was resolved that the minutes of the last meeting be approved as a correct record.

20 NP Matters arising not covered by the agenda

Funding – the initial funding from Locality has been paid to us. The “Awards for All” application has been submitted and is expected to take twelve weeks.

Logo – the School has organised an event which has produced a large number of potential logos.

We need to determine a method to choose the 'winners'.

/ALL

Census data – distributed in this meeting pack.

21 NP Village Flyer

The Flyer has been finalised after incorporating the comments received and is now being printed.

These should be delivered for distribution by the committee members next week.

A brief note about the Neighbourhood Plan was put in the current village newsletter.

22 NP Vision Statement and Questionnaire

The subgroup (Vic Collinson, Ian Grime, Colin Harrow, Ba Marsh, Geoff Marsh) had produced a draft Vision Statement and Questionnaire for comment. Comments had also been received in advance from Gary Kirk. A number of suggestions were made which will be incorporated in a revised draft and circulated.

/SUBGROUP

It was agreed that we would not give the option of completing the questionnaire online.

It was also agreed that the committee would hand deliver and collect the questionnaires from each household.

The process for analysing the questionnaire results will be discussed with Gary Kirk recognising that this might influence how the document is laid out.

/Geoff

23 NP Programme Update

A Village Open Event has been provisionally arranged for 18th November. As the Village Hall is not available we will investigate holding this at School.

/Ba

The document describing the support offered by Your Locale for the Open Event was noted.

We are still on target to finalise the questionnaire by the end of October.

24 NP Date of next meeting

The meeting agreed that the next meeting will be 2nd November 2017 at 7pm (venue to be confirmed).

The Questionnaire subgroup will meet on 25th September 2017 at 3.30pm at 99 High Street.

The meeting closed at 8.35pm.